**CONTRA COSTA COLLEGE**

**Classified Senate Council Minutes**

**Date: 3/22/21**

**Time: 12:30-1:30**

**Location: Brandy Gibson, Kate Weinstein, Jenna Hornbuckle, Leticia Mendoza, Zaira Sanchez**

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| **Item** | **Discussion** | **ACTION ITEMS** |
| 1. **Call to Order with Introduction of Guests**
 | * 12:32pm called to order
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| **2. Action Items** | * Leticia motions to approve agenda, Kate seconds
* Jenna motions to approve minutes, Leticia seconds
 | * Agenda approved
* Minutes approved
 |
| 1. **Agenda Items**
 |  |  |
| * 1. Professional Development: Spring Break/JobLinks
 | * PD week agendas sent out
* Brandy will send out Chapter 3 of Equity Talk to Equity Walk
* Register through GROW
* Some pushback on title of CSIGS’s title
* Some suggestions to change it
* First 50 to sign up for cooking can go pick up food box to do the demo at home or if on campus, can visit culinary
* Chef Nader has asked we pay $200 to pay hourlies. Kate motions to approve $200 to pay staff to assist culinary demo. Zaira seconds
* JobLinks: Brandy sent to college council to have on June 3 9:00am-12:30pm
* Brandy needs some volunteers for Q&A will send out request
* Needs someone to create and manage breakout rooms
* Needs a save the date and publish Grow@4cd
* 5 short activities: maybe kahoot?
 | * $200 approved for Culinary staff to do demo
 |
| 1. Enrollment RFP
 | * Strategic enrollment from district
* Request for proposal to do a few things:
* Outreach: multiple populations (dual enrollment, target displaced workers for retraining, community)
* Implementation of CRM. Some asks for CRMs that list services for students
* 48 hours only to review document
* It was sent to Senate executives who are looking at BIPOCC companies to hire, 18 gone to 9, only had 48 hours to decide.
* Want to increase headcount by 15k in 3 years. If we don’t do this, this will impact our FTEs and hurt us at base level of funding
* Some questions about rubric used to decide what companies to use
* Some concern that the RFP doesn’t include retention information
* Lost 15-1800 student between spring and fall
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| 1. Return to campus plans
 | * Still being decided
* Operations and Local 1 discussing
* District comprehensive evaluation of rooms
* Concluding this work in April
* Voluntary on faculty side
* Some concerns about having flexible schedule for classified
* Suggestion to survey students because that would help us understand the need to be on campus to serve or not
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| 1. Guided Pathways presentation
 | * Scale of Adoption + Assessment completed sent to state
* Equity component to all pillars
* Workgroups redefine goals for semester
* Pedagogy: complete all pathways
* Will collaborate with support group
* Will use data/feedback to finalize meta majors
* Onboarding: create an orientation
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| 1. **College Committee Reports**
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| 1. **Adjournment**
 | Meeting adjourned at 1:30pm |  |